

**VESTRY MEETING – 4 September 2023, 19.30  
ALL SAINTS' CHURCH, WATERLOO**

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Present: Rev. Sunny Hallanan (Rector), Derek Pullinger (Senior Warden), Carole Ducastel, Mike Breton, Paul Hirsch. On Zoom: Felicity Handford  
Minutes taken by Fiona White

1. Rev. Sunny Hallanan opened the meeting with a **prayer**.
2. **Absences:** Jane McBride is at the hospital with her son. No word had been heard from Vincent Musschoot.
3. **Approval of minutes:** Matters arising: Paul Hirsch asked for the name of a group helping refugees (discussed last month) – 'Duo for a job' – to be included here. The minutes from the meeting on 24 July were approved.
4. **Vestry check-in:** Ideas for the 24 September Parish Forum were discussed. The theme is: How can we be a more European church? It was agreed that Vestry should lead the meeting. The questions suggested were:  
What are the differences between a church in the USA and in Europe, which includes the UK?  
In what sense are we a very foreign church?  
What attracts those who live in the Brussels, Mons, Namur or Mechelen areas to come to All Saints' Church in Braine-l'Alleud?  
How can we make the church more relevant for people today?

As Sunny will be a meeting with the Archbishop of Canterbury in Georgia on 2 October it was decided to have the next Vestry meeting on 25 September. This also gives the advantage of meeting when the forum is fresh in our minds.

**5. Committee reports:**

**5.1 Building & property**

- a. Paul Hirsch sent in his report (attached).
- b. It was felt that the church should have a working bell; however Vestry approval is needed for its repair (see report). The approval was moved to next month's agenda as further information is required.
- c. Three quotes had been received for the crèche door (see report), one of which is from Daniel Adelin Mocanu (Seventh Day Adventists); it would be nice to ask him to do the work. He also could be hired to repair the gutter downpipes and could help us in the future. The Vestry approved his €4,700 quote.
- d. The damp wall in the library was discussed. The exterior is sealed and dry. The cause of the interior dampness is currently unknown.
- e. It was felt that the budget can support the creche door repair and the bell work.

**5.2 Outreach & service**

- a. Derek Pullinger brought the meeting's attention to four projects that ASC is supporting: Chaine de L'espoir – children who come to Belgium for medical treatment; Maison d'infants – Reine Mari-Henriette asbl – Potager Participatif; Natagora – developing a nature reserve near Grez Doiceau; Burundi – Derek suggested donating €250 to help raise pigs.
- b. A further suggestion was ERD support for Hawaii following the devastating fires.

**5.3 Our Community**

- a. Carole Ducastel thanked everyone who put in the effort with their displays for Welcome Back Sunday. Carole was thanked for proposing such a good idea. Paul won the prize with his Lego version of the church property.

- b. Joelle Vanopbroeke's concert on 22 October is still going ahead, despite her broken right foot. Fiona White said she would get the piano tuned.
- c. Thanksgiving is coming up, together with the Advent Carol Supper for which Felicity Handford offered her home. A curry evening would be a good idea for February.

#### **5.4 Finance**

- a. Mike Breton reported that at the end of June, ASC had a surplus of €12,000 (€10,000 of this is Mons' grant). Half-yearly accounts are included at the end of these minutes. Gas prices have dropped; other utilities seem to have risen. As there is now a bank account for the ASBL, it was thought that the four largest rents should go to the new account (as put in place for 1 September) and the smaller groups' rents to go into the original account.

#### **Task Forces:**

**5.5 Formation:** Sunny will look at various options for children's education to discuss with parents, and for adults.

**5.6 Archives:** Felicity and Fiona have met. One part of the work needs a bit of research but the other can start straightaway. Documents need to be saved as PDF/As – Adobe has guaranteed that PDF/As will always be accessible. The final versions of all our documents need to be saved in this format. A decision is needed on what categories of documents are going to be saved, e.g. photographs, audio files that say something about ASC as an entity, etc. The second part is where do we save them. We need to have a central point and also need to get them on the Cloud, privately. Proximus is offering free advice on this, which is probably a good place to start.

**5.7 Missions:** Sunny goes to Mons tomorrow to help set up the chickens, which will be raised by some members of the congregation.

#### **6. Other business:**

**6.1 ASBL update:** Derek said that he has prepared accounts for the ASBL account for the first six months based on Susan Downhill's budget. These figures are currently with Susan for her to check. There was a discussion on how to decide what income is paid to which account, but, ultimately, it is possible to transfer between the accounts as necessary as the new system gets established.

**6.2 MMR – next steps:** Forum on 24 September (see above).

#### **6.3 Any other business:**

**1. New printer.** Fiona had met with our Digitec representative who has recommended updating the now-obsolete printer/photocopier. The new monthly price is very little more than what we are currently paying. He also recommended a revised system for wi-fi, which would enable better accessibility throughout the areas used by the church. Vestry approved a new machine, but wants to wait for Chris O'Shaughnessy's visit next month so he can meet with Frédéric to discuss the wi-fi installation.

**2. Praesidium courses.** Sunny and Fiona are waiting to hear from the Convocation's safeguarding officer as to how frequently these courses need to be taken. Vestry will be advised.

**3. Chris** has done a lot of work for us since he left in 2014. If he charged us it would be €125 per hour for consulting and he hasn't received anything. Sunny suggests giving him €1,000, which needs to be voted on at the next meeting. She will research how the money should be sent to him in the USA.

7. **Rector's report:** Sunny reported that she doesn't yet have a replacement for Katie Osweiler. The CoE and the Episcopal Church currently have a shortage of clergy. The second *traitement* is probably safe for another six months and Sunny is exploring options.

She is finding it very hard to get into welcome events – churches are just not welcome in secular places any more. She is going to one at Vlerick Business School on 14 September.

She is going to the USA after Convention on Monday, 23 October, where she has a week of meetings followed by a short visit to family. She will be back for the All Saints' Day service.

8. **Closing prayer:** Sunny offered a closing prayer.

The meeting closed at 21.47.

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### Building Group report

Done.

- Yet again, more weeds removed.
- Dim light over the organ to be replaced.
- Outside tool shed (small one) restored.
- Light over the sink in Campbell Hall replaced.

In progress.

- Three more road-side church window frames repainted. Only two more to go.
- Altar spotlights and a kit to operate each lamp individually received recently. Problem is the switching kit only contains one remote control element and spares don't seem to be available. This is seen as being too risky. Another supplier suggests a cell phone operated switch (ordered, to be received).
- Parts ordered for the repair of one of the crèche lights.
- Agreement reached to have the church bell repaired. Preference went for the progressive start/stop option (just over 2,2k EUR) but additional info was requested.

To be decided.

- Three quotes received for the crèche door replacement (4.506,37 – 4.770,- and 7.000,-EUR). Proposal #2 is slightly higher than the best price but this company would equally repair the gutter down-pipe for 530,- EUR. A small job for which it would be difficult to find a supplier. To be decided.

To be done.

- Installation of the ordered parts.
- Hedge trimming (weather permitting).

And much more ...

Paul Hirsch

publ **ALL SAINTS CHURCH WATERLOO**  
**YEAR 2023 FINANCIAL STATEMENT**  
**(Jan. 01 to June 30, 2023)**

Category	Description by Category	JAN TO MARCH Amounts in €	APR TO JUNE Amounts in €	TOTAL Quarter 2 2023 Amounts in €
<b>INCOME</b>				
	Pledge	14.550,00	9.740,00	24.290,00
	Collection plate	1.804,75	1.384,40	3.189,15
	Donation	4.442,20	3.331,00	7.773,20
	Outreach (masks, cakes, books,...)	787,00	362,30	1.149,30
	Convocation grant Mons	6.840,00	10.000,00	16.840,00
	Convocation grant Servais			0,00
	Rent	16.692,05	15.941,36	32.633,41
	Building fund			0,00
<b>TOTAL INCOME</b>		<b>45.116,00</b>	<b>40.759,06</b>	<b>85.875,06</b>
<b>EXPENDITURE</b>				
	<i>Rector:</i>			
	Allowance			0,00
	Car expenses		712,78	712,78
	Discretionary fund			0,00
	Health	128,88	92,76	221,64
	Pension	3.064,15	1.651,05	4.715,20
<b>Rector</b>		<b>3.193,03</b>	<b>2.456,59</b>	<b>5.649,62</b>
	<i>Associate Rector:</i>			
	Allowance			0,00
	Pension			0,00
<b>Associate Rector</b>		<b>0,00</b>	<b>0,00</b>	<b>0,00</b>
	<i>Church Building</i>			
	Maintenance/Repairs	1.617,64	7.825,18	9.442,82
	Telecoms	250,08	250,08	500,16
	Utilities	10.739,06	4.338,41	15.077,47
	Security/Fire	301,62	908,83	1.210,45
	Insurance			0,00
	Cleaning	1.452,00	1.160,50	2.612,50
<b>Church Building</b>		<b>14.360,40</b>	<b>14.483,00</b>	<b>28.843,40</b>
	<i>General Administration:</i>			
	Convocation Fees	3.755,75	2.755,75	6.511,50
	Anglican Council of Belgium		1.853,00	1.853,00
	Automobile	597,62	641,25	1.238,87
	Petty cash	150,00		150,00
	Property tax	1.250,00		1.250,00
	Office	2.009,06	1.380,47	3.389,53
	Outreach	272,00	610,00	882,00
	Sunday School /Education			0,00
	Building Loan	11.000,00	10.000,00	21.000,00
	Convention Fees	75,00		75,00
	Mons expenses	1647,64	500,00	2.147,64
	Fabrique	500,00		500,00
<b>General Administration:</b>		<b>21.257,07</b>	<b>17.740,47</b>	<b>38.997,54</b>
<b>L EXPENDITURE :</b>	<b>(a+b+c+d)=</b>	<b>38.810,50</b>	<b>34.680,06</b>	<b>73.490,56</b>
<b>NET PROFIT (INCOME OVER EXPENDITURE )</b>	<b>A-B =</b>	<b>6.305,50</b>	<b>6.079,00</b>	<b>12.384,50</b>
<b>CASH IN BANKS :</b>				
	<i>KBC bank opening balance</i>	<b>+ 20.247,86</b>	<b>28.388,51</b>	<b>20.247,86</b>
\$15,734.32	<i>RBC \$ bank opening balance</i>	<b>+ 13.892,60</b>	<b>12.057,45</b>	<b>13.892,60</b>
	<b>CASH IN BANKS ON 01 JAN 2023</b>	<b>C 34.140,46</b>	<b>40.445,96</b>	<b>34.140,46</b>
	<i>KBC bank closing balance</i>	<b>+ 28.388,51</b>	<b>35.649,82</b>	<b>35.649,82</b>
\$11,998.52	<i>RBC \$ bank closing balance</i>	<b>+ 12.057,45</b>	<b>10.875,14</b>	<b>10.875,14</b>
	<b>CASH IN BANKS ON 30 JUNE 2023</b>	<b>D 40.445,96</b>	<b>46.524,96</b>	<b>46.524,96</b>
<b>CASH MOVEMENTS</b>	<b>D-C=</b>	<b>6.305,50</b>	<b>6.079,00</b>	<b>12.384,50</b>
	<i>check</i>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>