

**VESTRY MEETING – 10 OCTOBER 2022, 19.30, in-person & on Zoom**  
**ALL SAINTS' CHURCH, WATERLOO**

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Present: Rev. Sunny Hallanan (Rector), Susan Downhill (Senior Warden), Paul Hirsch, Derek Pullinger, Carol Ducastel, Kathi-Sue Rupp  
Online: Rev. Katie Osweiler (Curate), Vincent Musschoot, Jane McBride, Mike Breton (Treasurer)  
Staff: Fiona White

1. Paul Hirsch opened the meeting with a **prayer**.
2. **Absences:** Nick Fern (Junior Warden). Sylvette Norré offered her resignation to Sunny Hallanan verbally. Her resignation was accepted with thanks for what she has done and with hopes that she would return to Vestry when circumstances change.
3. **Approval of minutes:** Three corrections were made and Carole Ducastel asked for 'cultural center' to go on the website. Fiona White said she would contact Chris O'Shaughnessy. The minutes from 29 August were approved.
4. **Vestry check-in:** As a church, Paul felt that we should focus extra attention on our parishioners with the current world situation. Some people have suffered a great deal during the pandemic and many may also be hurt by the coming fuel crisis. There followed a discussion on how to spot the signs. Absence from church is one for a regular church-goer but other people who are less regular also need to be checked on. The clergy do check on people and regularly go down the list of parishioners to look for names of those they haven't seen in a while. It was noted that making these contacts is part of the Our Community committee to follow up on. Contact information for Vestry members can be found on the church website. Photographs of Vestry members should also be on a bulletin board. A version of this could be added to the eBlast with a message to encourage people to get in touch. Sunny has also mentioned, during the service, the offer of financial help during these times of increased fuel costs. Vestry agreed to keep this as a priority.
5. **Committee reports:**
  - 5.1 **Education & environment**
    - a. Vincent Musschoot reported that the Creation month had gone well. He had planned to do things with Sylvette, especially on plastic and buying things locally. He will collate the Creation commitments that people made during last month and follow through with them. Susan Downhill said that although she has resigned, it's possible that Sylvette would still help. It is important to keep Creation care at the front of everyone's mind.
  - 5.2 **Finance**
    - a. Despite his health issues, Mike Breton has been keeping up with the payments. We will not receive the €400 from Ores as Nick had anticipated. Mike will distribute the figures for the last quarter later this week. (Please find these attached after the committee reports.)
  - 5.3 **Building & property**
    - a. Paul had circulated his report (attached).
    - b. Nick Fern had circulated a note about a problem with thermostats in Mr Haeven's apartment. M. Tondeur, who installed the boiler, is scheduled to

check the system. Fiona White was asked to contact the tenants to see if there were any further issues with thermostats and the heating.

#### **5.4 Outreach & service**

- a. Derek Pullinger had circulated a report and spreadsheet (both attached). He and Nick felt that the local charities should still be supported. He felt it would be good to help Pakistan after the flooding.
- b. The British Legion poppies will be delivered soon. Fiona was asked to contact the scouts to see if they want some.

#### **5.5 Our Community**

- a. Carole has distributed concert posters in Waterloo, especially the town hall and in the tourist office where they were very well received. The woman in the tourist office said that she's sometimes asked about services in English. Waterloo should be included in our events publicity: Thanksgiving, Community Carols, etc.
- b. Carole will be on the door on Sunday for Joëlle's concert but she needs people to help serve drinks and pass snacks around, plus the cleaning up. Tickets can be exchanged for one drink only (no top-ups).
- c. Kathi-Sue Rupp reported that Thanksgiving will take place on 20 November, and she will start to put things in place. Katie Osweiler will get the turkeys at the Commissary and she will help Fiona contact the embassies.

### **6. Other business:**

**6.1 ASBL update:** Susan said that the news is exactly the same as last month's. The new statutes are still being finalized.

Should Vestry be ex officio members of the ASBL? With Vestry turnover, this can mean extra work informing the authorities when people leave and new people join. It was thought that when people join Vestry, they could be asked to be ex officio members of the ASBL. Susan will come to the next meeting with a motion and inform people of what is involved.

**6.2 Praesidium Academy update:** Fiona White reported that Felicity Handford still has one course outstanding. Following on from last month's meeting, she had contacted head office in New York and been told that the system is set to send out reminders one year after a course is completed. The Safeguarding Officer has confirmed that we do the courses every two years. Fiona will send reminders to people when their two years is up.

Sunny said that as the Vestry has got where it has with the courses, the charts and action plans should now be looked at. She will send everyone an action plan to think about prior to the next meeting. Each parish should have its own safeguarding plan.

**6.3 Mutual Ministry Review:** Susan has nothing further to add from last month. Linda Grenz hasn't got back to her despite a reminder. Sunny reported that Linda is doing the MMR for the Council of Advice, the search for the Cathedral Dean and reviews for two other parishes.

#### **6.4 Any other business:**

**Church cleaner:** Fiona met with two cleaners last week who are starting a new business. Having been shown what needs to be done, they quoted €400 + VAT per month. It was voted and approved that they work for us on a three-month

trial.

**Convocation Convention:** This year, Convention is not just a Convention but also the 1st Annual Festival of Gathering to which everyone is invited to Clermont-Ferrand to learn about refugees and migrants. It's possible to attend online for €50. There are 6 speakers, most of them from Europe. It would be possible to use the big screen at ASC for parishioners to join in but no one has signed up yet.

7. **Curate's report:** Katie feels that every organization who hasn't had a retreat for two years has had one in the last few weeks. There was a good turnout for the women's retreat. The Youth Group meeting in Italy had a great time and she's just back from the Youth Leader's Retreat in Wiesbaden. She is shortly going to San Francisco to marry some friends before going to Convention in Clermont Ferrand. She's also been visiting folks in the parish.
8. **Rector's report:** Stefan Jochems and Tom Huddleston are back in Brussels. They couldn't afford childcare in the States so despite Stefan having a scholarship, they were unable to make it work. But he reports that he had an inspirational year.  
Sunny had a week retreating with Episcopal clergy then a few days with the Anglican Church Synod, and then the Old Catholics prior to Micheline Maca's ordination at ASC last Saturday.  
She is hoping to hold the Community lessons and carols again on 14 December.  
All Saints' Church been asked to host the week of Christian Unity in January.  
Mons is out of money because so many children went to Italy for the youth group.  
Vincent is going to Convention, representing Namur.  
Sunny saw Bruce Rienstra at the CofE Synod, who sent best wishes to everyone.  
Thanks to Fiona for playing at the ordination service last Saturday, and helping out with so many extra things at All Saints.
9. **Closing prayer:** Paul offered a closing prayer.

The meeting ended at 21.30.

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## COMMITTEE REPORTS

### Building group report

Humidity.

Mike contacted a company which could rapidly give a protective coat to the South-West facing wall. This has now been carried out.

Fuel tank.

Maxi-Clean, contacted by Mike, cleaned and neutralized the tank with foam. Do we now wish to make the access trap disappear?

Gardening.

Hedge trimmed, now hopefully looking acceptable.

Painting.

The white colour on the inside of the main doors redone. Next the light blue bars.

Next steps.

Hook up the data wire leading from the office to the church in the tidiest and most invisible possible way.

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### Outreach Committee update 10/10/2022

An amount of €2,000 was earmarked in the All Saints' 2022 budget for Outreach. Additional amounts of €165 and €661 were collected in the 1<sup>st</sup> semester of the year for, respectively, Ukrainian refugees and the general Outreach budget. It is expected that a minimum of €325 will be added to the total by the year end, through donations, the sale of cakes, biscuits, coffee, books, etc.

From this new estimated total of €3,151 for 2022, we have already spent €250 for the **Tonga Relief fund**, €415 for **Ukrainian refugees in Romania**, and €250 on **Lina's project**.

There remains at this juncture €2,235 in the budget for Outreach actions.

As in previous years, we shall be paying €155 for an insert in the **Community Health Service calendar 2023** and €30 to the **Brussels British Community Association**. A further amount of €250 is earmarked for **Pakistan emergency Relief**, following the devastating floods which hit the country a couple of months ago.

After taking these three items into account, we are left with circa €1,800.

It is proposed to support 4 of the organizations which we supported in 2021:

**Oasis Belgium VZW:** project "Welcome" supporting women largely refugees and migrants.

**Domisum asbl:** garden equipment (bench etc) for the house for 6 young vulnerable adults.

**Natagora;** protection of nature and wildlife, supporting biodiversity, managing and expanding nature reserves in Brussels and Wallonia.

**Centre Social Protestant.**

If we support these 4 projects to the tune of €250 each, €800 will be left in the 2022 budget.

As the price of energy and water has increased dramatically, members of our church and community may encounter severe financial difficulties in the coming months. We suggest that the €800 is held in reserve to assist those are struggling to pay their utility bills.

Derek Pullinger & Nick Fern

### All Saints Waterloo - Outreach 2022

	Income	Description	Expenditure	
Budget	€ 2.000,00	Tonga earthquake relief fund	€ 250,00	paid 18/2/2022
Donations Ukraine	€ 165,00	Ukraine refugees Romania	€ 415,00	paid 17/3/2022
		Lina's project (Nativitas)	€ 250,00	paid June 2022
cookies/masks/books/coffee 1st qtr	€ 305,00	Natagora	€ 250,00	
		Oasis	€ 250,00	
2nd qtr	€ 356,00	Protestant Centre	€ 250,00	
		Domisum	€ 250,00	
3rd qtr. estimate	€ 150,00	Community Health Centre - diary insert 2023	€ 155,00	
4th qtr, estimate	€ 175,00	Pakistan flood relief fund	€ 250,00	
		Brussels British Community Association	€ 30,00	
<b>Total</b>	<b>€ 3.151,00</b>	<b>Total</b>	<b>€ 2.350,00</b>	
		<b>Balance</b>	<b>€ 801,00</b>	
<b>Other Outreach actions "hors budget" supported by members of All Saints' congregation</b>				
		British Legion Poppy Fund Nov 2022		
		Relay for Life - 18/6/2022	€ 1.050,00	
		Solidarité Grands Froid		
		Concert Joelle Vanopbroeke		

par ALL SAINTS CHURCH WATERLOO  
 YEAR 2022 FINANCIAL STATEMENT  
 (Jan. 01 to June. 30, 2022)

Category	Description by Category	JAN TO MARCH Amounts in €	APR TO JUNE Amounts in €	TOTAL Q1+Q2/2022 Amounts in €
<b>INCOME</b>				
	Concerts/Funerals.....			0,00
	Pledge	11.730,00	14.085,00	25.815,00
	Collection plate	1.521,50	1.556,45	3.077,95
	Donation	4.472,66	4.285,88	8.758,54
	Outreach (masks, cakes, books,...)	305,40	355,55	660,95
	Convocation	7.700,00	20.000,00	27.700,00
	Rent	2.550,00	9.370,75	11.920,75
	Building fund			0,00
<b>TOTAL INCOME</b>		<b>28.279,56</b>	<b>49.653,63</b>	<b>77.933,19</b>
<b>EXPENDITURE</b>				
	<i>Rector:</i>			
	Allowance	3.600,00	6.000,00	9.600,00
	Car expenses	0,00	895,11	895,11
	Discretionary fund			0,00
	Health	75,00	88,08	163,08
	Office/admin./tax			0,00
	Pension	2.535,00	1.965,00	4.500,00
	<b>Rector</b>	<b>6.210,00</b>	<b>8.948,19</b>	<b>15.158,19</b>
	<i>Associate Rector:</i>			
	Allowance			0,00
	Pension			0,00
	<b>Associate Rector</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>
	<i>Church Building</i>			
	Maintenance/Repairs	5.591,45	9.048,21	14.639,66
	Telecoms	235,56	235,56	471,12
	Utilities	6.758,95	1.499,40	8.258,35
	Security/Fire	2.963,36	867,11	3.830,47
	Insurance			0,00
	Cleaning			0,00
	<b>Church Building</b>	<b>15.549,32</b>	<b>11.650,28</b>	<b>27.199,60</b>
	<i>General Administration:</i>			
	Convocation Fees	1.927,00	1.927,00	3.854,00
	Anglican Council of Belgium	0,00	1.103,00	1.103,00
	Episcopal relief fund			0,00
	Friends of All Saints			0,00
	Automobile	1.535,33	535,24	2.070,57
	Petty cash	0,00	100,00	100,00
	Assoc All Saints fabrique			0,00
	Office	1.917,27	2.031,97	3.949,24
	Outreach	1.025,00	517,00	1.542,00
	Sunday School (incl.JAE)			0,00
	Building Loan		10.500,00	10.500,00
	Convention Fees			0,00
	Mons expenses	422,94	1.861,21	2.284,15
	<b>General Administration:</b>	<b>6.827,54</b>	<b>18.575,42</b>	<b>25.402,96</b>
<b>L EXPENDITURE :</b>	<b>(a+b+c)=</b>	<b>28.586,86</b>	<b>39.173,89</b>	<b>67.760,75</b>
<b>NET PROFIT (INCOME OVER EXPENDITURE)</b>	<b>A-B =</b>	<b>-307,30</b>	<b>10.479,74</b>	<b>10.172,44</b>
<b>CASH IN BANKS :</b>				
	<i>KBC bank opening balance</i>	<i>+ 53.669,45</i>	<i>54.974,90</i>	<i>53.669,45</i>
\$23,695,92	<i>RBC \$ bank opening balance</i>	<i>+ 19.922,50</i>	<i>18.309,75</i>	<i>19.922,50</i>
	<b>CASH IN BANKS ON 01 JAN 2022</b>	<b>73.591,95</b>	<b>73.284,65</b>	<b>73.591,95</b>
	<i>KBC bank closing balance</i>	<i>+ 54.974,90</i>	<i>67.221,96</i>	<i>67.221,96</i>
\$18,770,32	<i>RBC \$ bank closing balance</i>	<i>+ 18.309,75</i>	<i>16.542,43</i>	<i>16.542,43</i>
	<b>CASH IN BANKS ON 30 JUNE 2022</b>	<b>73.284,65</b>	<b>83.764,39</b>	<b>83.764,39</b>
<b>CASH MOVEMENTS</b>	<b>D-C=</b>	<b>-307,30</b>	<b>10.479,74</b>	<b>10.172,44</b>
	<i>check</i>	<i>0,00</i>	<i>0,00</i>	<i>0,00</i>