

**VESTRY MEETING – 8 NOVEMBER 2021, 19.30, via ZOOM & IN-PERSON  
ALL SAINTS' CHURCH, WATERLOO**

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Present: In-person: Susan Downhill (Senior Warden), Rev. Katie Osweiler (Curate), Mike Breton, Kathi-Sue Rupp and Derek Pullinger  
Online: Jane McBride  
Staff: Fiona White.

In Rev. Sunny Hallanan's absence, Susan Downhill chaired the meeting.

1. Derek Pullinger opened the meeting with a **prayer**.
2. **Absences:** Rev. Sunny Hallanan (Rector), Paul Hirsch and Nick Fern. No word was received from Stefan Jochems. Susan Downhill said she would write to Stefan asking for a formal notice of his resignation from Vestry due to his theology studies in the USA.
3. **Approval of minutes:** The minutes of the 4 October Vestry meeting were accepted (proposed by Mike Breton and seconded by Derek Pullinger).  
Matters arising: Mike Breton checked the CO<sub>2</sub> meter; it was just short of 800 with 6 people in the café.
4. **Acceptance of Vestry resignation from Gabrielle Conforti-Quinet:** Gabrielle had submitted her resignation via email to the Vestry on 27 October. Following a lengthy discussion, the Vestry accepted her resignation with deep regret.
5. **Matters arising from Bishop Edington's visit, 29-31 October:** Two matters arising from his visit were that Sunny must have her sabbatical, sooner rather than later, and the parish should have a mutual ministry review (MMR), which should be done annually. A discussion ensued about Vestry check-in and it was felt that it wasn't structured enough to cover this. The group felt that an MMR would only work with an external facilitator.
6. **Vestry check-in:** Derek read out statements from the COP-26 meeting, currently taking place in Glasgow UK, highlighting the situation the world is in. Climate risk is a financial risk. How will all the problems mentioned at COP-26 affect us at All Saints'. There will be more refugees and more fuel poverty. Are we optimistic, or pessimistic? How many changes are we ready to make now? More changes will come along in the future. It was noted that there is more action in Europe than in the USA.
7. **Committee reports:**
  - 7.1 **Finance**
    - a. Mike reported that Maryse Pullinger has put together the figures from the current account at the end of September (see attached figures). It shows a surplus of €18,000 which allows some of the loan to be repaid.
  - 7.2 **Building & property**
    - a. Mike reported that Nick Fern is moving forward slowly with the new boiler. He is waiting for Ores to come back and put a larger gas pipe in. We have one quote in for the boiler; another will come in shortly.
    - b. The library is being redecorated by the Wednesday group of volunteers. More leaves will be picked up this week and next.
    - c. People are leaving the door at the bottom of Sunny Hallanan's staircase insecure. Katie Osweiler will make a notice.

### **7.3 Outreach & service**

- a. Derek reported that a donation had been sent to CAMFED and we had a nice email of thanks. There is still €590 left for 2021 so two more charities could still be financed. Katie said that the American Women's Club buys gifts for an orphanage. It was proposed to donate €200 to them.
- b. Mike is waiting for the bank statement but reckons that there should be around €900 to send to the Red Cross following Joëlle Vanopbroeke's concert last month.
- c. Susan suggested that Derek writes to the Vestry asking for ideas for charities to support next year.

### **7.4 Faith building**

- a. Susan is now on her own on this committee. It is an important one but she suggested that it's turned into an update on Sunday School and adult education.
- b. Felicity Handford is doing well with the Rite 13 group. They will make a Christmas video.
- c. Katie is meeting the new family's parents on Wednesday. The children are interested in being confirmed.
- d. It was felt there is a need for a group that's interested in faith formation. We are transitioning from being at home a lot as more things open up. Katie mentioned the idea of monthly area bible studies, i.e. opening it up to people outside ASC, and involving food to make it more of a draw.

### **7.5 Church growth & Community building**

- a. Kathi Sue Rupp: Joelle's concert was a great success. The Thanksgiving sign-up is filling up but Fiona White will add a link to a Google form in the eBlast. Katie suggested using the space upstairs in Campbell Hall so that we wouldn't have to have a cut-off number. It was decided to stop mentioning a limited number. Katie will buy the turkeys.
- b. Carol supper. Kathi-Sue offered her house for an evening of singing carols with people bringing desserts. A date needs to be fixed as soon as possible.
- c. Pastoral care: Kathi-Sue and Jane McBride have been in touch with Gabrielle. Roswitha Brauckmann is reaching out for rides to church. Katie is in touch with Dominique-Hélène Lemaire, who is doing well.

### **7.6 Environmental concerns**

- a. Derek had nothing further to report.

## **8. Other business:**

**8.1 Report on the 2021 Convention:** Fiona had circulated Gabrielle's report (see attached). Gabrielle and Fiona were thanked for attending as ASC's delegates.

**8.2 ASBL update:** Susan said things were going relatively well. The tax return should go in this week. The RC lawyer they are in contact with has given advice, which makes things clearer. There will be an informal ASBL meeting soon plus a meeting to approve the accounts. Susan will provide Vestry with a written report.

**8.3 Praesidium Academy update:** Fiona was asked to resend Mary Ellen Dolan's email because the course information didn't show.

**8.4 Any other Business:** Letter from Convocation: Tom Huddleston is leading a session on welcoming on 13 November. Fiona was asked to send the information to all Vestry members, who were encouraged to attend.

The digital grant has arrived but the Vestry has to accept it. Mike will sign the receipt from Sophie (Paris) when he knows that the money has arrived.

Returning to Sunny's sabbatical and the MMR, there was a request for time planning. Susan's impression had been that the Bishop had recommended the sabbatical before the MMR, but in any case these items would have to be planned with Sunny, and possibly also the Bishop. Katie confirmed she would be in Belgium until August 2022.

9. **Curate's report:** Katie had a great birthday yesterday. Since the last meeting she has visited Victor's family in Sweden and then Convention. She has no travel plans except for a few days in France in December. She mentioned she would like an MMR of her own. She was very appreciative that the pastoral care team had reached out to the clergy.

9. **Closing prayer:** Derek offered a closing prayer.

The meeting adjourned at 22.25.

ALL SAINTS CHURCH WATERLOO  
 YEAR 2021 FINANCIAL STATEMENT  
 (Jan. 01 to Sept, 30, 2021)

Category	Description by Category	JAN TO MARCH Amounts in €	APR TO JUNE Amounts in €	JULY TO SEPT Amounts in €	TOTAL Q1+Q2+Q3 2021 Amounts in €
<b>INCOME</b>					
	Coffee/Books/Concerts/Funerals....	246,93		155	401,93
	Pledge	11.562,50	11.902,50	11.067,50	34.532,50
	Collection plate	450,00	605,50	1.189,60	2.245,10
	Donation	1.350,00	1.211,55	7.635,00	10.196,55
	Outreach (masks, cakes, concert,...)	170,00		527,00	697,00
	Convocation				0,00
	Rent	4.415,03		1.700,00	6.115,03
	Building fund			30.065,00	30.065,00
<b>TOTAL INCOME</b>		<b>18.194,46</b>	<b>13.719,55</b>	<b>52.339,10</b>	<b>84.253,11</b>
<b>EXPENDITURE</b>					
	<i>Rector:</i>				
	Allowance	3.600,00	0,00		3.600,00
	Car expenses	93,85	675,37	151,93	921,15
	Discretionary fund				0,00
	Health	42,87	160,74	75,00	278,61
	Office/admin./tax				0,00
	Pension	1.342,26	1.422,76	2.177,00	4.942,02
	<b>Rector</b>	<b>5.078,98</b>	<b>2.258,87</b>	<b>2.403,93</b>	<b>9.741,78</b>
	<i>Associate Rector:</i>				
	Allowance				0,00
	Pension				0,00
	<b>Associate Rector</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>
	<i>Church Building</i>				
	Maintenance/Repairs	1.047,27	1.643,04	49,91	2.740,22
	Telecoms	235,3	232,89	228,93	697,12
	Utilities	2.587,56	3.166,35	1.341,13	7.095,04
	Security/Fire	1.007,93	148,76	1.234,04	2.390,73
	Insurance				0,00
	Cleaning			184,68	184,68
	<b>Church Building</b>	<b>4.878,06</b>	<b>5.191,04</b>	<b>3.038,69</b>	<b>13.107,79</b>
	<i>General Administration:</i>				
	Convocation Fees	1.565,00	1.565,00	1.565,00	4.695,00
	Anglican Council of Belgium		1.103,00	1.103,00	2.206,00
	Episcopal relief fund				0,00
	Friends of All Saints	100,00			100,00
	Automobile	550,79	700,06	296,60	1.547,45
	Petty cash	300,00	100,00	50,00	450,00
	Assoc All Saints fabrique				0,00
	Office	491,63	1.537,21	2.522,64	4.551,48
	Outreach	500,00	500,00	250	1.250,00
	Sunday School (incl.JAE)				0,00
	Building Loan	23.426,15		1.300,00	24.726,15
	Convention Fees			1.207,00	1.207,00
	Mons expenses	600	500,00	1.240,28	2.340,28
	<b>General Administration:</b>	<b>27.533,57</b>	<b>6.005,27</b>	<b>9.534,52</b>	<b>43.073,36</b>
<b>TOTAL EXPENDITURE :</b>	<b>(a+b+c)=</b>	<b>37.490,61</b>	<b>13.455,18</b>	<b>14.977,14</b>	<b>65.922,93</b>
<b>NET PROFIT (INCOME OVER EXPENDITURE)</b>	<b>A-B =</b>	<b>-19.296,15</b>	<b>264,37</b>	<b>37.361,96</b>	<b>18.330,18</b>
<b>CASH IN BANKS :</b>					
\$50,611,03	KBC bank opening balance	+ 18.805,08	23.342,45	24.530,57	18.805,08
	RBC \$ bank opening balance	+ 42.353,20	18.519,68	17.595,93	42.353,20
	<b>CASH IN BANKS ON 01 JAN 2021</b>	<b>C 61.158,28</b>	<b>41.862,13</b>	<b>42.126,50</b>	<b>61.158,28</b>
\$54,386,32	KBC bank closing balance	+ 23.342,45	24.530,57	33.574,66	33.574,66
	RBC \$ bank closing balance	+ 18.519,68	17.595,93	45.913,80	45.913,80
	<b>CASH IN BANKS ON 30 SEPT 2021</b>	<b>D 41.862,13</b>	<b>42.126,50</b>	<b>79.488,46</b>	<b>79.488,46</b>
<b>CASH MOVEMENTS</b>	<b>D-C=</b>	<b>-19.296,15</b>	<b>264,37</b>	<b>37.361,96</b>	<b>18.330,18</b>
	check	0,00	0,00	0,00	0,00